

ELK INTERNATIONAL CHAPTER

BYLAWS

ARTICLE 1 – CHAPTER NAME

The name of this not-for-profit organization shall be the ELK INTERNATIONAL CHAPTER of the FAMILY MOTOR COACH ASSOCIATION, hereinafter referred to as Chapter and FMCA.

ARTICLE II – PURPOSE

1. To promote the aims and objectives of FMCA as set forth in the Constitution and Bylaws of said Association and Elkdom within FMCA.
2. To provide fellowship and cooperation among FMCA owners and ELK members within the FMCA International Area, by carrying out activity and functions on behalf of its members for their common benefit.

ARTICLE III – MEMBERS

1. To be eligible for and maintain membership in the Chapter, a person must own at least one-third (1/3) of an FMCA approved coach, be a member in good standing with FMCA and a local BENEVOLENT PROTECTIVE ORDER OF ELKS (BPOE) Lodge and meet all provisions set forth in the Bylaws and Standing rules of this Chapter.
2. Members' rights and responsibilities are specified in the Chapter Standing Rules.
3. Membership in this Chapter shall not be denied to any person because of race, sex, religion, color, martial or family status, age, nationality or disability.

ARTICLE IV – FISCAL YEAR

1. The fiscal year of the Chapter is January 1 through December 31.

ARTICLE V – CHAPTER ADMINISTRATION

1. This Chapter shall be democratically self-governed, deriving its existence and authority from the consent of its membership assembled in meeting.
2. CHAPTER MEETINGS; The term "meeting" shall include coach rallies, campouts, dinner meetings and any other gatherings suitable to the function of the Chapter.
 - A. BUSINESS MEETINGS; The Chapter must hold a least two (2) business meetings each membership year at which a quorum is present. Said meetings must be at least 14 days apart and be duly announced in advance to the membership.
 - B. BI-ANNUAL ELECTIONS; Every two years the business meeting at the FMCA Summer International Convention shall be an Annual Meeting at which an election is held to elect and install Chapter officers including a President, Vice President, Secretary/Treasurer, National Director and Alternate National Director.

ARTICLE V – CHAPTER ADMINISTRATION (Continued)

- C. MEMBERSHIP MEETINGS: This Chapter must hold at least two (2) membership meetings each membership year which a quorum is present. Meetings will be held at each International Convention of FMCA, the time and place to be announced in the Convention Program.
 - 1. The Election of chapter officers will be held at the meeting at the FMCA Summer International Convention on odd years. The election of the Nominating Committee shall be held at the Summer International Convention on even years.
 - 2. A quorum for the transaction of business at any duly called Chapter meeting shall be twenty-five percent (25%) of the Chapter membership or fifteen (15) members, whichever is less.
 - 3. PARLIAMENTARY PROCESS: The rules contained in the current edition of *ROBERT'S RULES OF ORDER NEWLY REVISED* shall govern this Chapter's proceedings to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of FMCA and the Bylaws of this Chapter.
- D. MAINTAINING AFFILIATION: This Chapter must maintain a minimum of 15 family unit members. The Chapter Secretary shall furnish to the National Office of the FMCA, no later than the last week in December, a membership list, a list of Chapter officers and assurance that two (2) business meetings were held..
- 3. ANNUAL AUDIT: An annual audit of the Chapter's financial books and records shall be under-taken and reported to the membership.

ARTICLE VI - OFFICERS

- 1. The following officers shall be elected by the membership of this Chapter
 - President
 - Vice President
 - Secretary
 - Treasurer
 - National Director
 - Alternate National Director
- A. A member must own a qualifying coach or at least 1/3 interest in a qualifying motor coach in order to vote or hold office in this Chapter.
- B. The duties of elected officers shall be defined in the Member and Volunteer Handbook.
- 2. The elected officers of this Chapter shall serve a two (2) year term of office or until successors are elected.
- 3. Rights and Limitations
 - A. An individual FMCA member may hold office(s) in only one Chapter.
 - B. An Individual FMCA member may hold no more than two (2) offices in the same Chapter.

ARTICLE VI – OFFICERS (Continued)

4. Board of Directors
 - A. The executive, financial and administrative function of the Chapter shall be vested in the Board of Directors with authority to act for the Chapter between meetings.
 - B. The Board of Directors shall consist of all elected officers. The Chapter President shall serve as Chairperson.
 - C. A Board meeting will be held at each National FMCA rally unless deemed unnecessary the President.
 - D. The quorum for Board meeting will be three (3) elected officers.

ARTICLE VII – COMMITTEES

1. Committee members and chairpersons (except Nominating Committee) will be appointed by the President.
2. Standing Committees will be Nominating Committee and Advisory Committee.
3. The President may appoint other committees as required.
4. Duties will be as specified in Standing Rules.
5. All committees shall function within the policies of the Chapter and under ex-officio direction of the President (except the Nominating Committee).
6. A committee quorum will be a majority of its members.

ARTICLE VIII – AMENDMENT OF BYLAWS

1. National Bylaw Amendments applicable to Chapter operations shall be automatically adopted by the Chapter. Such mandatory amendments are not subject to a vote by Chapter Membership.
2. These Bylaws may be amended by an affirmative vote of two-thirds (2/3) of the members present a duly called meeting, provided that prior notice of at least sixty (60) days has been given.
3. Any member of the Chapter may propose changes to the Bylaws.
4. Approved amendments become effective immediately upon their adoption, or at such time as specified in the amendment.
5. Copies of changes, additions, amendments or revisions to these Bylaws shall be forwarded to the National Office and to the National Area Vice President.

ARTICLE IX – LIQUIDATION AND DISSOLUTION

In the event of dissolution of the ELK International Chapter of FMCA, by majority vote of the Chapter, all of the remaining assets of the Chapter shall be contributed to the purpose's for which the Chapter is organized, or to a qualified ELKS non-profit charity or charities.

These Bylaws were Approved and Adopted by membership vote at Minot, ND, August 17, 2005.

Additions: Article 3.3 and Article 5.3 and 4 – August 17, 2005

Amendments to Article V.2.B., Article V.2.C.1 and Article VI.2. were Approved and Adopted by membership vote at St. Paul, MN – July 15, 2008.